



PATNA WOMEN'S COLLEGE

Autonomous

PATNA UNIVERSITY

3rd Cycle NAAC Accredited at 'A' Grade with CGPA 3.58/4

'College with Potential for Excellence' (CPE) status accorded by UGC

CONSULTANCY SERVICES POLICY

1. Preamble

Patna Women's College (Autonomous), encourages the faculty to undertake consultancy assignments which will promote the transfer and application of knowledge for solutions to various assignments and projects.

Consultancy may be with both public and private bodies, at national and international levels.

All the Faculty members would have to secure advance approval for consultancy projects in order to ensure that the activity is beneficial to the College and within reasonable bounds.

2. Objectives

This Policy provides a broad framework for the faculty members to undertake Consultancy services and develop customized training modules.

3. Terms and Conditions

- Every teacher is free to offer consultancy service out his/her teaching assignment at College and he/she must explore the fields of consultancy and client management.
- The Consultancy beneficiary agency will submit a request letter addressed to the teacher concern with details of the nature and tenure of service required.
- A teacher of Patna Women's College offering consultancy service will ensure the fulfillment of teaching and other assignments of parent College.
- Consultancy service will be offered only with the prior approval of the Principal.
- Duty leave will be provided to the teachers for the purpose of undertaking Consultancy assignments.
- The revenue generated through the consultancy services offered by the teachers at different agencies will be credited in the College Consultancy fund at the completion of the service.
- As a consultancy fee, and as per the College policy, the concerned teacher will be receiving 70% of the total Consultancy revenue.



4. Consultancy Committee

The Consultancy committee established by the College under the Dean – National International Collaborations and Consultancy Services (NICCS) identifies the key areas of Consultancy, explores for the avenues of Management Development Programmes (MDPs) undertaken by the College and encourages the teaching faculty to undertake Consultancy services.

5. Composition of Consultancy Committee

Sl. No.	Name	Category
1.	Dr. Sister M. Rashmi A.C. Principal	Chairperson
2.	Dr. Sister M. Tanisha A.C. Vice Principal	Member
3.	Dr. Shobha Shrivastava Head, Dept. of Zoology	Member
4.	Dr. Amrita Chowdhury Assistant Professor, Dept. of Geography & Coordinator - IQAC	Member
5.	Dr. Aprajita Krishna Dean of Faculty of Science & Head, Dept. of Physics	Member
6.	Dr. Bhawna Sinha Head, Dept. of MCA	Member
7.	Dr. Soofia Fatima Head, Dept. of Commerce	Member
8.	Dr. Sister M. Saroj A.C. Head, Dept. of Education	Member
9.	Dr. Pallawi Head, Dept. of Business Administration	Member
10.	Mr. Amitabh Ranjan Assistant Professor, Dept. of CEMS	Member
11.	Mr. Prashant Ravi Assistant Professor, Dept. of Mass Communication	Member
12.	Dr. Zareen Fatima Assistant Professor, Dept. of Economics	Member
13.	Mr. Sumeet Ranjan Assistant Professor, Dept. of Zoology	Member
14.	Dr. Amrita Assistant Professor, Dept. of Physics	Member
15.	Mr. Alok John Dean – National International Collaboration & Consultancy	Member Secretary

The Committee may involve other teachers who are willing to offer their services with the training modules.

Date: 01.05.2022


(Dr. Sister M. Tanisha A.C.)


(Dr. Sister M. Rashmi A.C.)

**SUPERIOR
Avila Convent
Bailey Road
Patna**

**Principal
Patna Women's College
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