



PATNA WOMEN'S COLLEGE

Autonomous
PATNA UNIVERSITY

3rd Cycle NAAC Accredited at 'A' Grade with CGPA 3.58/4
'College with Potential for Excellence' (CPE) status accorded by UGC

Ref. No. : PWC/PLY/PCF/01/19

POLICY ON CURRICULUM FEEDBACK

1. Introduction

Patna Women's College is committed to maintain open lines of communication with its students, faculty, alumni, and other stakeholders. Feedback on curriculum is essential for continuous improvement and ensuring a positive educational experience for everyone associated with the college.

2. Aim and Objectives

The purpose of this Policy on Curriculum Feedback is to:

- Provide a structured framework for collecting, managing, and addressing feedback on curriculum.
- Promote a culture of transparency, accountability, and improvement on course design of the college.
- Ensure that feedback from all stakeholders is taken into account in decision-making processes for improving and updating curriculum.

3. Responsibilities

Internal Quality Assurance Cell (IQAC) has initiated a Feedback Mechanism and structure on course curriculum for its analysis. IQAC coordinator and the other faculty members from different departments will be jointly responsible for the collection, analysis and reporting of student and stakeholder feedback relating to academic and other allied programme conducted in college.

4. Stakeholders

Stake holders are any person / persons or organization that has associated with the college. Stakeholders include, but are not limited to:

- Students
- Alumni
- Teachers
- Employers

5. Feedback Mechanism / Process

IQAC shall prepare structured Feedback forms for respective stakeholders. The feedback shall be collected through both online and offline methods. Filled-in feedback forms shall be analysed by IQAC. Feedbacks are to be collected under following broad head-



Feedback from students	–	End of Semester Feedback from
Alumni	–	Once in a year
Feedback from employer	–	Six months after joining of student
Feedback from teachers	–	Once in a year

6. Collection and Management

Feedback may be collected periodically through pre designed questionnaire both through offline and online modes. Feedback collected will be stored, analyzed, and managed by the designated department or committee responsible for each category. Feedback will be treated with confidentiality and respect for privacy, whenever applicable.

7. Response and Action

Patna Women's College is committed to taking feedback seriously and acting upon it in a timely and appropriate manner. Feedback will be reviewed and categorized. Priorities will be determined based on the significance and impact of the feedback. Clear action taken plans will be developed to address identified issues and improve processes. Stakeholders will be informed about the actions taken, when feasible after getting approval from Principal/Governing Body.

8. Communication of the Policy

This Feedback Policy will be communicated to all stakeholders through the college website and orientation programmes.

9. Contact Information

For any queries, concerns, or to provide feedback on this policy, stakeholders may contact the Principal/IQAC Coordinator or committee responsible for feedback management.

12. Conclusion

Patna Women's College is committed to creating an environment that fosters feedback on curriculum and continuous improvement in course curriculum. This policy aims to formalize and streamline the feedback process to benefit the entire Patna Women's College community.

Date: 01.07.2019

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ANNEXURE I

PATNA WOMEN'S COLLEGE

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Feedback from Employer on Curriculum

Personal Details					
Email		Name			
Organization /Firm/Company		Designation			
	Excellent	Very Good	Good	Satisfactory	Poor
The syllabus is need based and updated					
Curriculum is relevant for employability					
Curriculum promotes the innovative thinking					
Syllabus is effective in enhancing the skill of students					
Curriculum is effective in developing entrepreneurial skills of the students					
Institution has moulded the graduates with the right attitude, values and ethics					
Rate your over all experience					
Suggestions if any					

Signature with Seal



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ANNEXURE II

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Feedback from Alumni on Curriculum

Personal Details					
Email		Name			
Session		Course studied	UG/PG		
Batch		Present status	Working/ Higher studies		
Mobile					
	Excellent	Very Good	Good	Satisfactory	Poor
Curriculum is relevant and updated					
Courses taught enhanced employability/ higher education opportunity					
Effect of the college academic activities on my professional life					
Quality of Add-on courses (Certificate, value added course)					
Quality of the curriculum					
Effectiveness of curriculum delivery					
Fulfillment of Programme objectives					
Values and ethics imbibed from the college					
Rate Your overall experience					
Suggestions on curriculum/ new job oriented course to be started					
Suggestions for skill development activity					



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Feedback from Teachers on Curriculum

Personal Details					
Email				Deptt.	
Name					
	Excellent	Very Good	Good	Satisfactory	Poor
The Curriculum enhances professional skills					
The Curriculum enhances employability skills					
The curriculum fulfills industry needs					
The curriculum fulfills Societal needs					
Curriculum addresses issues relevant to values and ethics					
Curriculum fulfills local, regional, national and global needs					
Curriculum sensitizes on gender aspects					
Curriculum sensitizes on environmental aspects					
Life skill education and value added courses are offered to enrich the curriculum					
Periodical revision of curriculum is undertaken					
Teachers involvement in the design and development of curriculum					
Suggestions regarding New Job Orientated courses/ New Value added courses/ Skill Development activities/ Any other					

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Feedback from students on Curriculum

Personal Details					
Email		Name			
Session		Reg No			
Deptt.		Mobile			
	Excellent	Very Good	Good	Satisfactory	Poor
Curriculum includes latest developments in the field and generates interest					
Curriculum meets regional, national and global development needs					
Curriculum integrates entrepreneurship, employability and skill development					
Curriculum incorporates professional ethics, human values, gender, environment and sustainability					
Cross-cutting contemporary issues are addressed through Add-on course					
Active interest of Institution in promoting Internship/ student exchange/ field visit opportunities for students					
Curriculum develops required competencies and fulfills course outcomes					
Use of Experiential, Participative and problem solving methods by the teachers to impart curriculum					
Effectively use of ICT tools, LMS and learning resources for curriculum delivery					
Completion of syllabus on time					
Effectiveness of curriculum delivery					
Effect of college academic activities on my professional life					
Values and ethics imbibed from the college					
Overall curriculum and teaching learning experience of the college					
Suggestions on curriculum/ new job oriented course to be started					
Suggestions for skill development activity					



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