

**Patna Women's College (Autonomous)**

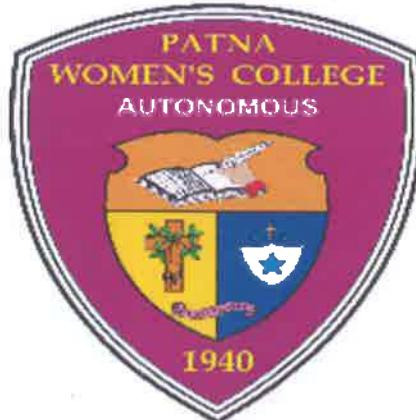
*Bailey Road, Patna – 800001, Bihar, India.*

**Request for Proposal (RFP)**

**For**

**Supply, Installation and Commissioning of Lab  
and ancillary equipment**

**Tender No: PWCPMU-2-2025/L**



**Dated: 20th November 2025**

**Patna Women's College (Autonomous)**

**Dr. Sr. M. Rashmi A.C.**

**Principal, Patna Women's College (Autonomous)**

**Email: info@patnawomenscollege.in**

### **Disclaimer**

- 1 PATNA WOMEN'S COLLEGE (AUTONOMOUS) has issued this Request for Proposal (hereinafter referred to as "RFP") for Agency for Laboratory Equipment Supply, Installation and Services, on such terms and conditions as set out in this RFP document, including but not limited to the technical specifications set out in different parts of this RFP document.
- 2 This RFP has been prepared with an intention to invite prospective applicants/bidders and to assist them in understanding the requirements of the client and expectations from the system. It is hereby clarified that this RFP is not an agreement, and the purpose of this RFP is to provide the prospective bidder(s) with information to assist them in the formulation of their proposals. This RFP document does not purport to contain all the information bidders may require. This RFP document may not be appropriate for all persons, and it is not possible for Patna Women's College (Autonomous) to consider the investment objectives, financial situation and particular needs of each bidder.
- 3 Patna Women's College (Autonomous) has taken due care in preparation of information contained herein. However, this information is not intended to be exhaustive. The interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so, and they do not solely rely on the information contained in this RFP in submitting their proposal. This RFP includes statements, which reflect various assumptions and assessments arrived at by Patna Women's College (Autonomous) in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require.
- 4 This RFP is not an agreement by or / and between Patna Women's College (Autonomous) and the prospective bidders or any other person. The information contained in this RFP is provided on the basis that it is non-binding on Patna Women's College (Autonomous), any of its authorities or agencies, or any of their respective officers, employees, agents, or advisors. Patna Women's College (Autonomous) makes no representation or warranty and shall incur no liability under any law as to the accuracy, reliability or completeness of the information contained in the RFP document. Each bidder is advised to consider the RFP document as per his understanding and capacity. The bidders are also advised to do appropriate examination, enquiry and scrutiny of all aspects mentioned in the RFP document before bidding. The bidders are encouraged to take professional help from experts on financial, legal, technical, taxation, and any other matters / sectors appearing in the document or specified work. The bidders are also requested to go through the RFP document in detail and bring to notice of Patna Women's College (Autonomous), any kind of error, misprint, inaccuracies, or omission in the document. Patna Women's College (Autonomous) reserves the right not to proceed with the project, to alter the timetable reflected in this document, or to change the process or procedure to be applied. Patna Women's College (Autonomous) also reserves the right to decline to discuss the project further with any party submitting a proposal.

- 5 No reimbursement of cost of any type will be paid to persons or entities submitting a proposal. The bidder shall bear all costs arising from, associated with or relating to the preparation and submission of its bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by Patna Women's College (Autonomous) or any other costs incurred in connection with or relating to its bid.
- 6 The issue of this RFP does not imply that Patna Women's College (Autonomous) is bound to select and pre-qualify bids for bid stage or to appoint the selected bidder, as the case may be, for the project and Patna Women's College (Autonomous) reserves the right to reject all or any of the bids without assigning any reasons whatsoever.
- 7 Patna Women's College (Autonomous) may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.
- 8 Patna Women's College (Autonomous) , its employees and advisors make no representation or warranty and shall have no liability (for any cost, damage, loss or expense which may arise from or is incurred or suffered on account of anything contained in this RFP or otherwise, including but not limited to the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to be part of this RFP or arising in any way with eligibility of bidder for participation in the Bidding Process) towards any Applicant or bidder or a third person, under any law, statute, rule, regulation or tort, principles of restitution for unjust enrichment or otherwise.
- 9 Patna Women's College (Autonomous) also accepts no liability of any nature whether resulting from negligence or otherwise whatsoever arising from reliance of any bidder upon the statements contained in this RFP.
- 10 Interested parties, after careful review of all the clauses of this 'Request for Proposal', are encouraged to send their suggestions in writing to Patna Women's College (Autonomous). Such suggestions, after review, may be incorporated into this 'Request for Proposal' as a corrigendum, which shall be uploaded onto the e-tendering website <https://www.eproc2.bihar.gov.in> and college website. All eligible tenders need to be registered on the following portals to generate login credentials and to download the bid documents for online bid preparation / decryption etc.
- 11 To participate in the e-tendering process, the bidders/agencies are required to get themselves registered with Bihar Government Centralized e-Procurement portal, i.e., <https://www.eproc2.bihar.gov.in>, and may contact the helpdesk at the following address, "eProc 2.0 Help Desk Address: mjunction services limited, RJ Complex, 2nd floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S. – Shastri nagar, Patna – 800 014, Bihar, Toll Free Number: 1800 572 6571 (Working hours: 8AM to 7PM, all days in week except Sunday and few selected state holidays) or may visit the link at <https://www.eproc2.bihar.gov.in>.

- 12 Tenderer may also download the tender documents (a complete set of document is available on website) from e-Procurement Portal (<https://www.eproc2.bihar.gov.in>) and college website [www.patnawomencollege.in](http://www.patnawomencollege.in) submit its tender by using the downloaded document.
- 13 Document fees of Rs. 10,000 (Ten Thousand) shall be payable and Tender Processing Fee (TPF) need to be paid as applicable through e-Payment mode (i.e. NEFT-RTGS, Internet Banking, Credit / Debit Card).
- 14 The technical and financial bids must be submitted / uploaded through e-Procurement Portal (<https://www.eproc2.bihar.gov.in>) on or before the date and time specified in the NIT. The college doesn't take any responsibility for the delay / Non-Submission of Tender / Non-Reconciliation of online Payment caused due to non-availability of Internet Connection, Network Traffic/ Holidays or any other reason.

*M. Rashmi A.C.*  
Dr. Sr. M Rashmi A.C.  
Principal  
Patna Women's College  
(Autonomous)

Principal  
Patna Women's College  
Autonomous  
Patna University  
Bailey Road, Patna-1

## 1. Background Information

### 1.1. Basic Information

Established in 1940, Patna Women's College (Autonomous) has been at the forefront of higher education, fostering academic excellence and research innovation. As one of the leading institutions in Bihar, the Patna Women's College (Autonomous) is committed to shaping the future through quality education, cutting-edge research, and industry collaboration.

With a diverse range of disciplines Patna Women's College (Autonomous) provides a dynamic learning environment that nurtures both students and faculty. The Patna Women's College (Autonomous) has continuously evolved to meet educational standards while addressing the local and regional needs of society.

Patna Women's College invites Agency for Laboratory Equipment Supply, Installation and Services for its maintenance to Patna Women's College (Autonomous). This Equipment will contribute towards advancement of knowledge and research.

## 2. Schedules of Events

Sl No.	Event Description	Timeline
2.1	Last date and time for downloading the RFP	Till 1 /12/2025 up to 12:00 PM, on the e-Procurement Portal ( <a href="https://www.eproc2.bihar.gov.in">https://www.eproc2.bihar.gov.in</a> )
2.2	Last date and time for submission (upload) of online bidding document	Till 1 /12/2025 up to 12:00 PM, on the e-Procurement Portal ( <a href="https://www.eproc2.bihar.gov.in">https://www.eproc2.bihar.gov.in</a> )
2.3	Time, Date of opening of Technical Bid	02/12/2025 at 02:00 PM on the e-Procurement Portal ( <a href="https://www.eproc2.bihar.gov.in">https://www.eproc2.bihar.gov.in</a> )
2.4	Time, Date of opening of Financial Bid	To be announced later on the e-Procurement Portal Website ( <a href="https://www.eproc2.bihar.gov.in">https://www.eproc2.bihar.gov.in</a> )
2.5	College Contact Person and Number	Adweetiya Sinha, Nodal Officer, PM-USHA Patna Women's College 9199715733

### Instruction to Bidder

**Note:** Bidders are advised to visit the Patna Women's College (Autonomous) website [www.patnawomencollege.in](http://www.patnawomencollege.in) and Eproc2 website on a regular basis for any updates.

a) This RFP process will be administered through the state public procurement portal (SPP) (URL: <https://eproc2.bihar.gov.in>).

The Bidders are required to submit soft copies of their proposals electronically on the SPP Portal, using valid digital signature certificates of officers duly authorized to submit the bid in e-files. More information for submitting the bids online on the SPP Portal may be obtained at <https://eproc2.bihar.gov.in/EPSV2Web/>

b) All the pages of the bid must be sequentially numbered and must contain the list of contents with page numbers. Any deficiency in the documentation may result in the rejection of the bid. Failure to submit the bid on time could cause a bid to be rejected. The Patna Women's College (Autonomous) will not accept delivery of the Bid by fax/e-mail or any other electronic/non-electronic means other than uploading on the procurement portal.

c) The addendum, corrigendum (if any) & clarifications to the queries from all Bidders will be posted on the [www.eproc2.bihar.gov.in](http://www.eproc2.bihar.gov.in) and college website. Any such shall be deemed to be incorporated into this RFP.

d) If a format for a specific document is not provided for in this RFP, the document shall be submitted in a format that makes it legally valid / binding on the Bidder and that is acceptable to the Patna Women's College (Autonomous). In any event, the Patna Women's College (Autonomous) shall have the right to seek clarifications, modifications etc. on the document submitted by the Bidder and the Bidder shall be obliged to provide such clarifications and modifications within the timelines specified by the Patna Women's College (Autonomous).

Dr. Sr. M. Rashmi A.C.  
Principal  
Patna Women's College  
(Autonomous)

## **2.1. Right to Terminate the Process**

- i. Patna Women's College (Autonomous) may terminate the RFP process at any time and without assigning any reason. Patna Women's College (Autonomous) makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- ii. This RFP does not constitute an offer by Patna Women's College (Autonomous). The bidder's participation in this process may result in Patna Women's College (Autonomous) selecting the bidder to engage towards execution of the contract.

## **2.2. Submission of Response/Proposal**

The bidders should submit their responses as per the format given in this RFP in the following manner:

- i. Response to Pre-Qualification Criterion
- ii. Technical Qualification Criterion
- iii. Financial Proposal

Prices should not be indicated in the Pre-Qualification Proposal or Technical Qualification Criteria Proposal but should only be indicated in the Commercial Proposal in the format given in e-procurement portal.

## **2.3. Site Inspection**

Bidders are advised to inspect the site and its surroundings where this equipment is to be installed and satisfy them before submitting their tenders. A bidder shall be deemed to have full knowledge of the work whether he/she inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

## **2.4. Acceptance**

After the issue of Purchase order to the successful bidder by Patna Women's College (Autonomous) the bidder is required to perform Acceptance Test, before commissioning. The tests to be carried out, test procedures, test schedules, test equipment and tools, and expected test results are to be provided by the vendor to meet all the specified parameters/ service requirements.

The Bidder shall provide such packing of the Equipment as is required to prevent damage or deterioration during shipment/equipment. The Bidder shall promptly repair or replace any Equipment that is damaged in transit. The packing, marking, and documentation within and outside the packages shall also comply strictly with the requirements. The Bidder shall insert in each case a packing list, fully itemized to show case number, contents, gross and net weight, and cubic measurement.

If the Equipment fails to meet the standards of performance for Acceptance Testing and during warranty period due to faulty part/component, the replacement of faulty part/component has to be carried out by the Bidder free of cost. Freight, insurance and

other allied expenditure like customs duties etc. for such part/component shall be the liability of the Bidder. Bidder will reimburse to Patna Women's College (Autonomous) the cost incurred by Patna Women's College (Autonomous), if any, on replacement of such faulty part/component.

If it becomes necessary for the Bidder to replace or renew any defective portions of the Equipment under this clause, the provisions of this clause shall apply to the portions of the Equipment so replaced or renewed until the expiration of six months from the date of such replacement or renewal or until the end of the warranty period whichever may be the later. If any defects be not remedied within 15 (Fifteen) days from the date of communication thereof or within such other specific period as may be allowed by the Patna Women's College (Autonomous) in his discretion on application made to that effect by the Bidder, the Patna Women's College (Autonomous) may proceed to carry out the work at Bidder's risk and expense, but without prejudice to any other rights which the Patna Women's College (Autonomous) may have against the Bidder in respect of such defects.

#### **2.5. Training to Patna Women's College (Autonomous)**

Bidder shall provide training to the personnel nominated by the Patna Women's College (Autonomous) at respective locations to enable them to have sufficient knowledge and skill to effectively manage, maintain, use and operate Equipment and to change/modify programs during installation, warranty and O&M period.

On-site training during the installation of the Equipment shall be arranged by the Bidder. Arrangement of all training materials such as manuals, drawings, brochures etc. shall be the responsibility of the Bidder.

#### **2.6. Preparation and Submission of Proposal**

##### **2.6.1. Proposal Preparation Costs**

The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by Patna Women's College (Autonomous) to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.

Patna Women's College (Autonomous) will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

##### **2.6.2. Language**

The Proposal should be filled by the bidders in English language only. If any supporting documents submitted are in any language other than English and Hindi, translation of the same in English language is to be duly attested by the Bidders. For purposes of interpretation of the documents, the English translation shall govern.

### 2.6.3. Pre-Bid Query

a) The Bidders will have to ensure that their queries for the bid should reach the point of contact Nodal Officer, PM-USHA, Patna Women's College (Autonomous) in email to [general\\_office@patnawomenscollege.in](mailto:general_office@patnawomenscollege.in) within 3 days as specified in the schedule of events.

b) The e-mail should necessarily have subject as per the following nomenclature: "Pre-bid Query - RFP Patna Women's College (Autonomous) \*\*(Company's Name)"

c) The queries should necessarily be submitted in the following format in both PDF and Editable MS-Word/ Excel File Format:

Sr No	Name of mobile number of the authorized contact person and address of the bidder	RFP document reference(s). (Section & page number)	Content of RFP requiring clarification	Bidders Query

### 2.6.4. Evaluation process

The Technical evaluation committee shall be constituted by the Patna Women's College (Autonomous). The Technical Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their proposals.

The Technical Evaluation Committee reserves the right to reject any or all proposals on the basis of any deviations.

Each of the responses shall be evaluated as per the criterions and requirements specified in this RFP.

### 2.6.5. Tender Opening

The Proposals submitted by bidders will be opened online at Time, Date as mentioned in schedules of events by Patna Women's College (Autonomous) officials or any other officer authorized by Patna Women's College (Autonomous), in the presence of such of those Bidders or their representatives who may be present at the time of opening. In the event that no bidders are present, the tender will still be opened as scheduled.

The representatives of the bidders should be advised to carry the identity card or a letter of authority from the tendering firms to identify their bona fides for attending the opening of the proposal.

### 2.6.6. Tender Validity

The offer submitted by the Bidders should be valid for a period of 180 days from the date of submission of Tender.

#### **2.6.7. Document Fee and Tender Processing Fee:**

- All Applicants have to pay a non-refundable Document Fee of Rs.10,000/- (Five Thousand only) demand draft in favour of Principal PWC ,payable at Bank of Baroda, Patna Women's College Branch, IFSC Code: BARBOVJPAWC (fifth character is zero)\_Account No. 85970100000319\_ this should reach the college on and before 8th December 2025 and Tender Processing Fee as applicable through e-payment mode (i.e. NEFT/RTGS/Credit Card/Debit Card) on eProc2 Portal.

#### **2.6.8. Earnest Money Deposit (EMD):**

- An EMD of Rs. 9,50,000/- (Rupees Nine lakh Fifty Thousand only) through e-payment mode (i.e. NEFT/RTGS/Credit Card/Debit Card/) on E-Proc2 Portal or in form of bank guarantee, well before the last date/time for submission/ uploading of offer/Bid, failing which the bid will be rejected. This EMD will be non-interest bearing and refundable. If the selected bidder fails to submit the requisite performance guarantee or to execute the agreement, this EMD will be forfeited
- MSME certificate state of BIHAR or start up agencies registered DPIIT along with Agency registration with Govt. of Bihar for doing similar work, are exempted from payment of EMD. EMD exemption is subject to submission of valid registration certificate with the bid. MSMEs with certificates from outside the Govt. of Bihar shall have to deposit the EMD.

### **3. Criteria for Evaluation**

#### **3.1. Pre-Qualification (PQ) / Eligibility Criteria**

<b>Sr. No.</b>	<b>Basic Requirement</b>	<b>Specific Requirement</b>	<b>Documents Required</b>
1	Registration Certificate	Bidder should be a Company/ firm registered under the Indian Companies Act (or) a firm registered under the Limited Liability Partnership Act, 2008 (or) a firm registered under the Partnership Act, 1932 for the last 3 years.	Certificate of Incorporation required and Articles of Association of the Participant in case of Company / Limited Liability Partnership Agreement in case of LLP

2	Sales Turnover in Lab Equipment Sales & Maintenance services	<p>Average Annual turnover of the applicant firms/ registered/ authorized dealers during each of the last three financial years (FY 2021-22, 2022-23, 2023-24), should be a minimum of Rs. 2 Crore.</p>	<p>Extracts from Audited/Certified financial statements and Balance sheet for last three financial years as per financial year of participating company/firm OR. Certificate from Chartered Accountant and Authorized Signatory.</p>
3	Certificates	<p>Apart from company / firm registration, Participant must have registered under the following:</p> <ul style="list-style-type: none"> <li>• Valid GST Registration Certificate.</li> <li>• Income Tax Return with for last three (FY 2021-22, 2022-23, 2023-24)</li> </ul>	<p>Copy of all the mentioned certificates/ITR certified by authorized signatory</p>
4	Letter of authorization from OM	<p>The bidder should be an OEM or their authorized dealer/representative. In case of authorized/ dealer representative, a letter of authorization/dealership clearly stating the component/equipment for which the authorized representative is representing on behalf of the original manufacturer (OM) must be furnished.</p>	<p>Letter of authorization from OEM</p>

5	Technical Capability	<p>Bidder must have successfully undertaken the work with</p> <ul style="list-style-type: none"> <li>• Experience of working 3 years with at least 3 supply orders from Government agency/ Educational Department/Universities and Colleges</li> <li>• At least 1 supply orders to the Education Institution recognized by NAAC with Grade B++ and higher, funded by State Government/ Central Government of India above Rs. 10 Lakhs</li> </ul> <p>Ongoing projects will be considered.</p>	<p>Work Order/ Completion Certificates from the client. It is essential to include experience certificates from each client. If the agency's work is ongoing, please include the relevant supporting.</p>
6	ISO Certificate	<p>The Bidder in case of OEM preferably should have</p> <ol style="list-style-type: none"> <li>1. ISO 9001:2000/2008/2015</li> <li>2. ISO 13485</li> <li>3. IEC 60601-1-2</li> <li>4. CE (2)</li> <li>5. FDA Approval</li> <li>6. NSIC Certificate</li> <li>7. Udyam Aadhar</li> <li>8. Insolvency certificate from bank on bank's letterhead</li> <li>9. Net worth certificate</li> </ol>	<p>Copy of Valid ISO 9001:2000/2008/2015 certificate to be submitted certified by authorized signatory</p>
7	Local Service Centers	<p>The bidder should have technical manpower to provide service in the state of Bihar for support for supply of the Equipment this contract.</p>	<p>Self-Certified letter by authorized signatory to provide services</p>

8	Participant should not be an entity which has been black-listed by Government	A self-certified letter by the authorized signatory of the bidder that the bidder has not been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices as on bid submission date, must be submitted on original letter head of the bidder with signature and stamp	Self-Certified letter by authorized signatory
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### 3.2. Technical Qualification Criteria

Sr. No.	Basic Requirement	Specific Requirement	Documents Required	Maximum Marks
1	Age of firm/company	<ul style="list-style-type: none"> <li>• 3 Year to 5 Years: 10 marks</li> <li>• 5 years to 10 years: 15 marks</li> <li>• More than 10 years: 20 Marks</li> </ul>	Certificate of Incorporation and Articles of Association of the Participant in case of Company / Limited Liability Partnership Agreement in case of LLP	20 marks
2	Average Annual Turnover of the firm/company in the last three financial years as of 31st Mar 2024.	<ul style="list-style-type: none"> <li>• From 2 crore and up to 5 crores: 10 marks</li> <li>• More than Rs. 5 crores and up to 10 crores: 15 marks</li> <li>• More than 10 crores: 20 marks</li> </ul>	Audited financial statement and a certificate from Statutory Auditor confirming the same	20 marks

3	Experience of working with at least Government agency/ Educational Department/ University/ College. Ongoing projects will be considered.	Bidders must have successfully undertaken the work/Ongoing projects will be considered. <ul style="list-style-type: none"> <li>• 5 but up to 8 such assignments :<b>15 marks</b></li> <li>• 8 but up to 10 such assignments :<b>20 marks</b></li> <li>• More than 10: <b>25 marks</b></li> </ul>	Work Order/ Completion Certificates from the client	<b>25 marks</b>
4	Supply orders to the Education Institution recognized by NAAC with Grade B++ and higher, funded by State Government/ Central Government of India above Rs. 10 Lakhs	Bidders must have successfully undertaken the work/Ongoing projects will be considered. <ul style="list-style-type: none"> <li>• 2 but up to 3 such assignments :<b>5 marks</b></li> <li>• More than 3 such assignments: <b>10 marks</b></li> </ul>	Work Order/ Completion Certificates from the client	<b>10 marks</b>
5	Service Centre	<ul style="list-style-type: none"> <li>• Service Centre in Bihar: <b>5 Marks</b></li> </ul>	Rent document/Centre establishment/ Deed/establishment/ Deed/another relevant document	<b>5 Marks</b>
6	An undertaking (self- certificate) that the agency has Manpower having domain knowledge of Lab Equipment.	<ul style="list-style-type: none"> <li>• 10 Employee to 15 Employee: <b>10 Marks</b></li> <li>• 16 to 25 Employee: <b>15 Marks</b></li> <li>• More than 25: <b>20 Marks</b></li> </ul>	Manpower Certificate issued by the Chartered Accountant with PF/ESIC Certificate/TDS form/26AS of employee	<b>20 Marks</b>

**Note: -**

- Notwithstanding anything contained in this tender document, technical assessment shall be made at the sole discretion of Patna Women's College and its decision shall be final and not challengeable.

- All the bidders to note that the bidder getting / securing minimum 70 marks out of the 100 marks as shown in evaluation table, will be considered as technically qualified and Commercial/financial bid of only those bidders shall be opened.
- In case of a tie in the L1 price, the work will be awarded based on the highest turnover. In case of further tie in turnover the bidder who obtains the highest marks in technical evaluation out of 100 will be awarded the bid. In case of further tie Project Management Unit of College will decide.
- Conditional bids will be summarily rejected.

### **3.3. Financial Bid Evaluation**

The Financial Bids of technically qualified bidders will be opened on the prescribed date in the presence of bidder representatives. In the event that no bidders are present, the tender will still be opened as scheduled. Any conditional bid would be summarily rejected.

## **4. Appointment of vendor**

### **4.1. Right to reject Proposal**

Patna Women's College (Autonomous) reserves the right to accept or reject any proposal, and to annul the tendering process / Public procurement process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for Patna Women's College (Autonomous) action.

### **4.2. Performance Guarantee**

The Patna Women's College (Autonomous) will require the selected bidder to provide an irrevocably, unconditionally Performance Bank Guarantee, within 14 days from the Notification of award, for a value equivalent to 5% of the total cost of ownership. The Performance Guarantee should be valid for a period of 102 months from the issue date. The Performance Guarantee shall be kept valid till completion of the supply order, Warranty period and AMC. The selected bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non-completion of the supply order and Warranty period. In case the selected bidder fails to submit performance guarantee within the stipulated time, the Patna Women's College (Autonomous) at its discretion may cancel the order placed on the selected bidder without giving any notice.

Patna Women's College (Autonomous) shall invoke the performance guarantee in case the selected Vendor fails to discharge their contractual obligations during the period or Patna Women's College (Autonomous) incurs any loss due to Vendor's negligence in carrying out the supply order implementation as per the agreed terms & conditions.

Further, failure to submit the performance guarantee within the stipulated time, the Patna Women's College (Autonomous) will initiate the process for confiscation of EMD of the L1 bidder and initiate the award of contract to the next L2 bidder but at the rate of L1

bidder.

#### **4.3. Signing of Contract**

Post submission of Performance Guarantee by the successful bidder, Patna Women's College (Autonomous) shall enter into a contract, incorporating all clauses, pre-bid clarifications and the proposal of the bidder between Patna Women's College (Autonomous) and the successful bidder.

#### **4.4. Sub-Contracting, Consortium And Joint Ventures**

Consortium, Joint venture, AOP (Association of Persons), subletting, Subcontracting and Outsourcing will not be allowed.

#### **4.5. Transition And Exit Plan:**

- The Selected Vendor shall ensure that the transition is smooth in case the contract is terminated or foreclosed with mutual consent. In addition to the cancellation of contract, the Patna Women's College (Autonomous) reserves the right to charge appropriate penalties and liquidated damages from the selected agency.
- All risks during the transition stage shall be properly documented to ensure smooth transition without any service disruption.
- The transition plan along with the period shall be mutually agreed between the firm and the Patna Women's College (Autonomous) when the situation occurs. Selected Vendor shall be released from the project once successful transition is done meeting the parameters defined for the successful transition.

### **5. Terms and Conditions: Applicable Post Award of Contract**

#### **5.1. Right to Terminate the Process**

Patna Women's College (Autonomous) reserves the right to cancel the contract entered with the selected bidder and recover expenditure incurred by Patna Women's College (Autonomous) under the following circumstances: -

- a) The selected bidder commits a breach of any of the terms and conditions of the bid.
- b) The bidder goes into liquidation, voluntarily or otherwise,
  - If the selected bidder fails to complete the assignment as per the timelines prescribed in the RFP and the extension if any allowed, it will not be a breach of contract.
  - The Patna Women's College (Autonomous) reserves its right to cancel the order in the event of delay and forfeit the bid security as liquidated damages for the delay.
  - If deductions of account of liquidated damages exceed more than 10% of the total contract price.
  - In case the selected bidder fails to deliver the quantity as stipulated in the delivery schedule, Patna Women's College (Autonomous) reserves the right to procure the same or similar product from alternate sources at the risk, cost and responsibility of the selected bidder.

## **5.2. Liquidated Damages**

- a) Notwithstanding Patna Women's College (Autonomous)'s right to cancel the order, liquidated damages for late delivery at 1% (One percent) of the undelivered portion of order value per week will be charged for every week's delay in the specified delivery schedule subject to a maximum of 10% of the value of the order value.
- b) Liquidated damages for late commissioning at 1% (One percent) of the order value per week will be charged for every week's delay in commissioning to a maximum of 10% of the value of the order value.
- c) Please note that the above LD for delay in delivery and delay in commissioning are independent of each other and shall be levied as the case may be.
- d) Patna Women's College (Autonomous) reserves its right to recover these amounts by any mode such as adjusting from any payments to be made by Patna Women's College (Autonomous) to the bidder. Liquidated damages will be calculated on a per week basis.

## **5.3. Limitation of Liability**

- a) Neither party shall be liable to the other for any special, indirect, incidental, consequential (including loss of profit or revenue), exemplary or punitive damages whether in contract, tort or other theories of law, even if such party has been advised of the possibility of such damages.
- b) The total cumulative liability of either party arising from or relating to this contract shall not exceed the total amount paid to the Bidder by the client under that applicable statement of work that gives rise to such liability (as of the date the liability arose); provided however, that this limitation shall not apply to any liability for damages arising from (a) Willful misconduct or (b) Indemnification against third party claims for infringement.

## **5.4. Penalty**

- a) The Bidder shall perform its obligations under the agreement entered into with the Patna Women's College (Autonomous), in a professional manner.
- b) The Bidder should perform all the activities as per timelines and parameters stipulated by Patna Women's College (Autonomous) in this RFP, failing which Patna Women's College (Autonomous) may at its discretion impose penalties on the Bidder as defined in the RFP. The penalties on the delivery of the Lab Equipment will be deducted from the payment to the vendor @ 1% of the project cost per week subject to a maximum of 10% or termination of the contract.

## **5.5. Dispute Resolution Mechanism**

In case any dispute between the Parties does not settle by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 20 days of the failure

of negotiations. Arbitration shall be held in Bihar and conducted in accordance with the provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof. Each Party to the dispute shall appoint one arbitrator each and the two arbitrators shall jointly appoint the third or the presiding arbitrator.

The Provisions of this RFP shall be governed and construed in accordance with the Laws of India and would come under the exclusive jurisdiction of the Courts in Patna, (Bihar).

### **5.6. Force Majeure**

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or Patna Women's College (Autonomous) as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance of the contract, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes and epidemics.
- Acts of any government, including but not limited to war, declared or undeclared priorities, quarantines and embargos
- Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

The bidder or Patna Women's College (Autonomous) shall not be liable for delay in performing his/her obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to termination of contract by parties and all obligations expressed quantitatively shall be calculated as on date of termination. Notwithstanding this, provisions relating to indemnity, confidentiality survive termination of the contract.

### **5.7. Fraud Or Corrupt Practices**

- a) The Bidders shall observe the highest standard of ethics during the Bidding Process and after the issue of the Letter of Intent (LOI)/Work Order (WO) and during the subsistence of the Agreement. Notwithstanding anything to the contrary contained in this RFP, or in LOI/WO or the Agreement, the Patna Women's College (Autonomous) may reject a bid, withdraw the LOI/WO, debar the bidder for a period of one year from participating in the future projects of the Patna Women's College (Autonomous) or terminate the Agreement, as the case may be without being liable in any manner whatsoever to the Bidder, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practices. In such an event, the Patna Women's College (Autonomous) shall, without prejudice to its any other rights or remedies, forfeit and appropriate the Bid Security or Performance Security as mutually agreed genuine pre- estimated compensation and damages payable to the Authority for, inter alia, time, cost and effort of the Authority, in regard to the RFP, including consideration and evaluation of such Bidders Proposal.

b) Without prejudice to the rights of the Patna Women's College (Autonomous) under Clause above and the rights and remedies which the Patna Women's College (Autonomous) may have under the LOI /WO or the Agreement, if a Bidder, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the LOI /WO or the execution of the Agreement, such Bidder shall not be eligible to participate in any tender or RFP issued by Patna Women's College (Autonomous) during a period of 1 (one) year from the date such Bidder is found by the Patna Women's College (Autonomous) to have directly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as the case may be.

c) For the purposes of this Section, the following terms shall have the meaning here in after respectively assigned to them:

- I. **"Corrupt practice"** means the offering, giving, receiving, or soliciting of anything of value, pressurizing to influence the action of a public official in the process of tendering and execution of the project.
- II. **"Fraudulent practice"** means aim is representation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process.
- III. **"Coercive practice"** means impairing or harming or threatening to impaired harm, directly or indirectly, any person or property to influence any person's participation or action in the Selection Process.
- IV. **"Undesirable practice"** means (I) establishing contact with any person connected with or employed or engaged by Patna Women's College (Autonomous) with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; or (ii) having a Conflict of Interest.
- V. **"Restrictive practice"** means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Selection process.

## 6. Technical Requirements

- i. The successful Bidder shall procure the Lab Equipment as required from a reputed OEM. The Bidder shall note that the specification provided is the minimum requirement and can supply better specification if required. The Bidder shall supply all components as per requirements of the RFP. The Bidder shall be responsible for supply of the Lab Equipment and installation at site.
- ii. All Lab Equipment proposed by the bidder shall be licensed to Patna Women's College (Autonomous) and will be the property of Patna Women's College (Autonomous). The Bidder has to prepare and submit a delivery report including details of all components supplied. The delivery report will be validated by Patna Women's

College (Autonomous).

- iii. The Lab Equipment provided by the Successful Bidder shall meet all the Service Level requirements as mentioned in the RFP. While the basic Bill of Material will not change, any change in the BOM specification will be done only to provide a higher specification.
- iv. Successful bidders will be expected to bring all the installation equipment and tools required for the installation of the Equipment. All the work shall be done in a conscientious manner as per the OEM guidelines and best industry practices. The Equipment shall be subjected to inspection at various stages. Local regulation/codes shall be followed at all times. The Successful Bidder shall follow all Safety Regulations and Practices at the time of installation and implementation.
- v. The Successful Bidder shall not cause any damage to buildings/installation site and property and will perform restoration to the original condition to the satisfaction of Board authorities, if any damage occurs.
- vi. Patna Women's College (Autonomous) shall perform the acceptance test (AT) ensuring that all the Lab Equipment supplied are performing as per the specification. Patna Women's College (Autonomous) would issue certification of completion after verifying availability of all the Lab Equipment.
- vii. The bidder should provide all relevant documentation including:
  - Original Manuals, Data Sheets, Installation Documents and any other documents relevant to the hardware and peripherals supplied by the Bidder.
  - Documentation should be provided by the selected Bidder on a regular basis as and when desired by Patna Women's College (Autonomous) during the entire period of Contract.

## **7. Service Level Agreement**

The purpose of this Service Level Agreement (hereinafter referred to as SLA) is to clearly define the levels of service which shall be provided by the Bidder to Patna Women's College (Autonomous) for the duration of this contract.

### **7.1. Implementation Service Levels**

<b>Measurement</b>	<b>Target</b>
Installation and commissioning of Lab Equipment	Within 8 weeks from receipt of purchase order

### **7.2. Manpower Related Service Levels**

The support personnel should be available over the phone. In critical situations or when directed by Patna Women's College (Autonomous), the support personnel must be available on site within 4 Days of request from Patna Women's College (Autonomous) at the locations. Non-availability of the support personnel as stated above will be treated equivalent to a single occasion of non-conformity.

Measurement	Target	Penalty
No of Occasions of Non-Conformity	Up to 5 in year	No penalty
	More than 5 occasions of non-conformity in a year	0.2% of the Performance Bank Guarantee for every occasion of non-conformity exceeding 5
	More than 25 occasions of non-conformity in a year	0.5% of the Performance Bank Guarantee) for every occasion of non-conformity exceeding 25 (in addition to the penalty for exceeding 5 occasions of non-conformity as mentioned above)

## 8. Details on Scope of Work

The scope of work for this RFP will include the following activities:

- i. The scope of the work for this Request for proposal (RFP) for Selection of Agency for Laboratory Equipment Supply, Installation and Services for its maintenance to Patna Women's College (Autonomous). It will enrich academic potential and vibrancy along with supporting and consolidating research. The purpose of this RFP is to on board potential agencies which have experience of supplying highly sophisticated scientific equipment manufactured in India or abroad for research purposes [Write In case of multiple colleges by university as provided in the list of Colleges].
- ii. Maintenance of the supplied laboratory equipment for a period of 3 year, followed by Annual Maintenance Services (AMS) for an additional 5 years, as per the rates quoted in the financial bid and stipulated in the final signed contract.
- iii. The bidder will be responsible for providing Standard Laboratory Equipment for providing requisite equipment for the Patna Women's College (Autonomous) as per their requirement and specification.
- iv. Equipment to be supplied shall be latest branded models manufactured with 100% new OEM parts. All products to be supplied should be part of current production as on the date of award of the tender. For the purpose of this contract "current production" shall mean that the equipment model has been manufactured and introduced in the Indian market as new equipment. Refurbished equipment is not acceptable in any case.

## 9. Equipment:

List of Equipment to be procured is attached below in the annexure as per BOQ Document.

NOTE:

- i. **Technically qualified lowest bidder (L1) for total BOQ will be selected.**

### 9.1. Installation of Lab Equipment

The items should be installed and demonstrated by the supplier at the site of the college

immediately after receipt of the item and the same will be put under operation to the satisfaction of Patna Women's College (Autonomous) who will test the performance of the items. No separate charges for installation / demonstration will be paid to the party beyond the quoted prices.

### **9.2. Warranty period, maintenance & technical support**

The warranty period of all capital items shall commence after receipt of the items in good working condition and from the date of its satisfactory installation and acceptance test by the consignee.

The warranty period and validity of Performance Guarantee shall be extended for the period of delay in satisfactory installation and delay in warranty services.

All the Capital items / Lab Equipment shall be covered under three year onsite comprehensive warranty with Maintenance & Technical support services.

### **9.3. Deliverables & Timelines**

The Bidder should deliver the Lab Equipment, commissioning and Installation within eight weeks from the date of issuance of purchase Order.

## **10. Payment Terms and Procedure**

### **10.1. Payment Schedules**

The payment amount will be equal to the amount specified in the financial bid of the bidder. Payments will be released only on satisfactory acceptance of the deliverables for each Lab at each location (as mentioned in this RFP) as per the following schedule:

- i. 50% of the Contract amount towards the respective lab shall become payable by the Patna Women's College (Autonomous) after the complete delivery of all items as per the RFP.
- ii. 40% of the contract Amount towards respective lab shall become payable by the Patna Women's College (Autonomous) upon completion of setup configuration and test acceptance.
- iii. 10% of the Contract Amount shall become payable by Patna Women's College (Autonomous) after the submission of Successful completion Certificate from the user.

## **Annexure A- List and Technical Specification of Equipment and ancillary items**

### **Annexure I: TECHNICAL BID TEMPLATES**

The bidders are expected to respond to the RFP using the forms given in this section and all documents supporting Technical Evaluation Criteria.

Form I: Particulars of the Bidders

Form II: Compliance Sheet for Pre-Qualification Criteria

Form III: Self Scoring by the Firm with document

Form IV: Letter of Proposal

Form V: Declaration by the bidder in case of non submission of EMD

Form VI: Format of Bank guarantee for EMD submission

Form VII - Undertaking of Authenticity for Lab Equipment

Form VIII: - Self-Declaration about non-Black-Listing

Form IX:- Format of Bank guarantee for performance security deposit

### **Annexure III: FINANCIAL PROPOSAL TEMPLATE**

Forms to be used in Financial Bid Proposal

Form 1: Financial Proposal

**Annexure A - Technical Specification of Equipment**

<b>Sl No</b>	<b>Item name/Name of the Equipment with technical specification</b>	<b>Quantity Required</b>	<b>Specifications</b>
1	Digital Fully Automatic Colorimeter with Wavelength Range 400-700 nm, LT-116	01	<ul style="list-style-type: none"> <li>• Wavelength range: 400–700 nm, with selectable filters or continuously variable monochromator.           <ul style="list-style-type: none"> <li>• Measurement modes: Absorbance, Transmittance, Concentration (with factor), %T.</li> <li>• Photometric accuracy: <math>\pm 0.002</math> Abs (0–1.000 Abs) or better.</li> <li>• Resolution: 0.001 Abs.</li> <li>• Light source: Tungsten halogen or LED lamp, user-replaceable.</li> <li>• Detector: Silicon photodiode.</li> <li>•</li> </ul> </li> <li>Display/interface: Backlit LCD/touchscreen; USB &amp; RS232 connectivity.</li> <li>Power: 220–240 V AC, 50/60 Hz.</li> <li>Accessories: Standard cuvettes (10 mm) set, spare lamp, power cable, user manual, calibration standards.</li> <li>Warranty &amp; service: 3–5 years on instrument (parts &amp; labour) with minimum 2 annual preventive visits; Indian service agent mandatory.</li> <li>Training: On-site installation &amp; operation training (1 day) + user manual.</li> <li>Additional: Calibration certificate from manufacturer at installation.</li> </ul>
2	Digital Double Beam Spectrophotometer 190-1000nm	01	<ul style="list-style-type: none"> <li>• Wavelength range: 190–1000 nm.</li> <li>• Optical system: Double-beam monochromator (grating), automatic wavelength selection.</li> <li>• Wavelength accuracy: <math>\pm 1</math> nm; reproducibility <math>\pm 0.3</math> nm.</li> <li>• Bandwidth: selectable 0.5–5 nm.</li> <li>• Photometric range: –4.000 to +4.000 Abs; accuracy <math>\pm 0.002</math> Abs.</li> <li>• Stray light: <math>&lt;0.05\%</math> T (at relevant filters).</li> <li>• Detector: Dual detectors (reference &amp; sample) e.g., photomultiplier + photodiode.</li> <li>• Data output: USB, Ethernet, optional LIMS-compatible software.</li> </ul> <p>Power: 220–240 V AC, 50 Hz.</p> <p>Accessories: Quartz cuvettes set (10 &amp; 1 mm), standards, PC with software, printer.</p> <p>Warranty: 3–5 years, two preventive visits per year.</p> <p>Training: On-site operation &amp; software training (1–2 days).</p> <p>Additional: NIST traceable wavelength calibration report.</p>
3	High Speed Refrigerated	01	<ul style="list-style-type: none"> <li>• Max speed: <math>\geq 15,000</math> rpm (or specify RCF <math>\geq 20,000 \times g</math>) depending on rotor.</li> </ul>

	Centrifuge		<ul style="list-style-type: none"> <li>Temperature control: -20°C to +40°C with <math>\pm 0.5^\circ\text{C}</math> stability.</li> <li>Rotor types: Fixed-angle and swing-bucket compatibility.</li> <li>Acceleration/Deceleration: Soft start / programmable profiles; brake settings.</li> <li>Display: Digital speed/time/temp; programmable memory for <math>\geq 20</math> methods.</li> <li>Safety: Imbalance detection, lid lock, over-temperature protection.</li> </ul> <p>Power: 220–240 V AC, 50 Hz.</p> <p>Accessories: Common rotors (e.g., 24×1.5/2 mL, 6×50 mL), adapters, maintenance kit.</p> <p>Warranty: 2–5 years (incl. refrigeration circuit) with annual service.</p> <p>Training: On-site operational &amp; maintenance training (half day).</p>
4	ELISA Reader	01	<ul style="list-style-type: none"> <li>Wavelength range: 400–700 nm (multiple filter positions) or monochromator-based.</li> <li>Detection modes: Absorbance (single &amp; dual), endpoint, kinetic, spectral scanning.</li> <li>Photometric range: 0–4.0 Abs; accuracy <math>\pm 0.005</math> Abs.</li> <li>Plate formats: 6-, 12-, 24-, 48-, 96-well compatible.</li> <li>Shaking &amp; incubation: Programmable shaking and temperature control (optional).</li> <li>Software: Plate reading, curve fitting (4-parameter/5-parameter), export to XLS/CSV.</li> </ul> <p>Power: 220–240 V AC, 50 Hz.</p> <p>Accessories: PC + software, plate carrier, calibration plates, spare bulbs/LEDs.</p> <p>Warranty: 3–5 years with preventive maintenance visits.</p> <p>Training: On-site operating &amp; data analysis training (1 day).</p>
5	Dry bath with shaker	01	<ul style="list-style-type: none"> <li>Temperature range: Ambient +5°C up to 100–150°C (specify model), stability <math>\pm 0.5^\circ\text{C}</math>.</li> <li>Shaking: Orbital linear shaking with adjustable speed (e.g., 50–1200 rpm).</li> <li>Blocks: Interchangeable blocks for tubes (0.2 mL, 0.5 mL, 1.5 mL, 2 mL, PCR strips).</li> <li>Display: Digital temp &amp; timer controls.</li> </ul> <p>Power: 220–240 V AC.</p> <p>Accessories: Standard block set, spare heater module.</p> <p>Warranty: 2 years.</p>
6	Fume Hood	02	<ul style="list-style-type: none"> <li>Type: Ducted chemical fume hood, airflow face velocity 0.4–0.6 m/s (adjustable).</li> <li>Construction: Epoxy/PVC-lined workspace, chemical-resistant worktop.</li> <li>Airflow features: Bypass, sash with safety interlocks, LED display for airflow.</li> <li>Exhaust: Connection to building ductwork;</li> </ul>

			<p>blower specification (sized per site).      Power: 220–240 V for controls &amp; sash.      Accessories: Sash alarm, service fixtures (gas, water, vacuum) as required.      Warranty: 2 years; commissioning &amp; airflow certification at installation.      Additional: Provide site requirements and installation drawing.</p>
7	Nano Drop	03	<ul style="list-style-type: none"> <li>Measurement type: Micro-volume (0.5–2 <math>\mu</math>L) UV-Vis nucleic acid &amp; protein quantitation.             <ul style="list-style-type: none"> <li>Wavelength range: typically 190–840 nm.</li> <li>Accuracy &amp; precision: A260/A280 accuracy <math>\pm 0.01</math>; pathlength auto-switching.</li> <li>Software: Single-click quant, ratio calculations, data export.</li> </ul> </li> </ul> <p>Power: 220–240 V (or USB powered per model).      Accessories: Calibration standards, dust cover, PC &amp; software.      Warranty: 2–3 years with preventive visits.      Training: On-site demonstration (half day).</p>
8	Biochemical Analyzer	01	<ul style="list-style-type: none"> <li>Clinical chemistry automated analyzer: discrete or semi-automated operation.</li> <li>Throughput: specify e.g., 100–400 tests/hour (vendor to state).</li> <li>Test menu: common biochemical assays (glucose, bilirubin, enzymes, lipids, electrolytes).</li> <li>Sample handling: serum/plasma, hemolysis index, auto-dilution.</li> <li>Detection: photometric (fixed wavelength/multi-wavelength).</li> </ul> <p>Power: 220–240 V AC.      Accessories: Reagent trays, cuvettes, calibration standards, printer, PC.      Warranty: 3–5 years with consumable spares &amp; support.      Training: On-site operation &amp; QC training.</p>
9	-80-degree Deep freezer	01	<ul style="list-style-type: none"> <li>Temperature range: -50°C to -86°C with digital controller; stability <math>\pm 2^\circ\text{C}</math> at setpoint.             <ul style="list-style-type: none"> <li>Capacity: specify litres (vendor to state).</li> <li>Alarm &amp; safety: high/low temp, power failure, door open, remote alarm output.</li> <li>Cooling: Cascade refrigeration system; vacuum insulated panels.</li> </ul> </li> </ul> <p>Power: 220–240 V, dedicated circuit with surge protection.      Accessories: Shelves/racks, key lock, data logger (optional).      Warranty: 2–5 years on compressor &amp; critical components; annual maintenance visits.      Installation: Site prep requirements (floor load, ventilation) to be provided.</p>
10	Microwave	01	(Use the Microwave Reactor specifications you provided;

	Synthesizer		<p>vendor should comply exactly.)</p> <p>Key highlights to include: 600 W or higher, IR &amp; Pt sensors, 0–300°C control, inert gas purging, reflux &amp; vacuum, magnetic stirring, auto-sampling, safety interlocks, glass &amp; quartz vessel sets, software GUI, warranty 3–5 years, onsite training and demo.</p>
11	Trinocular Inverted Microscope	01	<ul style="list-style-type: none"> <li>Trinocular head for camera attachment; 100:0/80:20 beam split options.</li> <li>Optics: Achromatic/plan objectives 4×, 10×, 20×, 40× (S, Ph), 100× oil immersion.</li> <li>Condenser: Abbe condenser N.A. 1.25 with iris diaphragm.</li> <li>Illumination: LED Kohler illumination, intensity control.</li> <li>Stage: Mechanical stage with X–Y travel. Power: 220–240 V (LED).</li> </ul> <p>Accessories: 12MP camera (if integrated), camera software, dust cover, spare bulb.</p> <p>Warranty: 2–3 years.</p>
12	Bio Safety Cabinet	01	<ul style="list-style-type: none"> <li>Class II Type A2 biosafety cabinet meeting EN/ISO &amp; local standards.</li> <li>Airflow: HEPA H14 filters for supply and exhaust; face velocity 0.45 m/s ±0.05 m/s.</li> <li>Construction: Stainless steel interior, UV light (optional), front sash with safety interlock.</li> <li>Noise &amp; vibration minimal; digital display for airflow and alarm.</li> </ul> <p>Power: 220–240 V AC.</p> <p>Accessories: Installation, HEPA certification, pre-filters.</p> <p>Warranty: 3–5 years; filter replacement &amp; certification annually.</p> <p>Training: On-site biosafety use &amp; maintenance training.</p>
13	CO <sub>2</sub> Incubator	01	<ul style="list-style-type: none"> <li>Temperature range: Ambient +5 °C to 50 °C; stability ±0.1–0.5°C.</li> <li>CO<sub>2</sub> control: 0–20% with ±0.1% stability; humidity control (optional) and HEPA filtered air.</li> <li>Shock &amp; contamination prevention: HEPA filtered inlet &amp; door gasket.</li> <li>Capacity: specify shelves/volume as vendor.</li> </ul> <p>Power: 220–240 V.</p> <p>Accessories: Shelves, CO<sub>2</sub> sensors, HEPA filters.</p> <p>Warranty: 2–3 years; annual maintenance visits.</p>
14	Micropipette Set	01	<ul style="list-style-type: none"> <li>Set includes adjustable volume micropipettes covering ranges (0.1–2 µL, 2–20 µL, 20–200 µL, 100–1000 µL) + multichannel 8/12-channel (optional).</li> <li>Accuracy &amp; precision: as per ISO 8655 (specify % accuracy/precision per pipette).</li> <li>Features: Autoclavable detachable tips, ergonomic design, calibration certificate.</li> </ul> <p>Accessories: Stand, calibration certificate, spare seals/o-rings.</p>

			<p>Warranty: 1–2 years with calibration support.</p>
15	DC Resistivity with respect to Field and with respect to Temperature.	01	<ul style="list-style-type: none"> <li>Range: Low to mega-ohm resistivity ranges; resolution as per application.</li> <li>Mode: Four-probe / two-probe selectable; temperature compensation &amp; logging.</li> <li>Measurement: Automated ramping over field &amp; controlled temperature.</li> <li>Data: PC interface, data logging &amp; plotting. Power: 220–240 V.</li> </ul> <p>Accessories: Probes, sample holders, temperature control stage.</p> <p>Warranty: 2 years; support for calibration.</p>
16	Leica DM750 microscope with 12 MP camera facility	01	<ul style="list-style-type: none"> <li>Upright microscope with brightfield, phase contrast options; plan objectives.</li> <li>Camera: 12 MP color camera with live imaging, USB3.0, compatible Leica software.</li> <li>Eyepieces: Widefield 10×; objective set 4×–100× (oil).</li> <li>Illumination: LED Kohler. Power: 220–240 V.</li> </ul> <p>Accessories: Camera cable, software license, calibration slide.</p> <p>Warranty: 2–3 years; software updates as provided.</p>
17	METALAB fully automatic Autoclave	02	<ul style="list-style-type: none"> <li>Capacity: specify litres (vendor to state); vertical/horizontal type.</li> <li>Sterilization: Temperature/time programmable; drying cycle optional.</li> <li>Chamber: Stainless steel (SS 316) with safety valves &amp; door interlock.</li> <li>Control: Microprocessor with B&amp;D test program.</li> </ul> <p>Power: 220–240 V, may need higher current for larger units.</p> <p>Accessories: Sterilization trays, pressure gauge, water feed &amp; drain kits.</p> <p>Warranty: 2–5 years; annual maintenance.</p>
18	Laminar Air Flow Horizontal with Magnetic Gauge, LCD Control	01	<ul style="list-style-type: none"> <li>Horizontal laminar flow cabinet: HEPA H14 filter, ISO Class 5 laminar flow.</li> <li>Magnetic gauge &amp; LCD for airflow &amp; filter status.</li> <li>Work area constructed of SS304.</li> </ul> <p>Power: 220–240 V.</p> <p>Accessories: Pre-filters, power stabilizer.</p> <p>Warranty: 2 years; HEPA certification at installation.</p>
19	Rotavapor automatic	01	<ul style="list-style-type: none"> <li>Rotation speed: 20–280 rpm (or similar); digital control.</li> <li>Flask size: 1–5 L options; motorized lift; vacuum controller.</li> <li>Heating bath: Temperature up to 180°C with digital control.</li> <li>Condenser: Vertical/diagonal glass condenser,</li> </ul>

			<p style="text-align: right;">solvent recovery flask. Power: 220–240 V. Accessories: Rotary flasks, receiving flasks, vacuum pump (or manifold), chiller (if required). Warranty: 2 years.</p>
20	Ultrasonic bath (Sonicator)	01	<ul style="list-style-type: none"> <li>• Frequency: 35 kHz or similar; power: vendor specified (e.g., 200–400 W).</li> <li>• Timer &amp; temperature control (if heated bath).</li> <li>• Tank: Stainless steel interior, multiple capacity options. Power: 220–240 V.</li> </ul> <p>Accessories: Basket, degassing function, spare transducers. Warranty: 1–2 years.</p>
21	Agarose Gel Electrophoresis unit	01	<ul style="list-style-type: none"> <li>• Horizontal electrophoresis tank for 1–2 gels (or specify), gel tray size for mini and large gels.             <ul style="list-style-type: none"> <li>• Voltage range: up to 300 V; combs and casting tray included.</li> </ul> </li> <li>• Power supply: Digital variable DC power supply (0–300 V, 0–500 mA).</li> </ul> <p>Accessories: Gel trays, combs, UV-transilluminator compatibility, DNA ladders (optional). Warranty: 1–2 years.</p>
22	Digital pH Meter (2 quantity)	02	<ul style="list-style-type: none"> <li>• pH range: 0–14.00; resolution 0.01 pH; accuracy <math>\pm 0.01</math>–0.02 pH.</li> <li>• Temperature compensation: Automatic (ATC) with probe.</li> <li>• Electrode: Replaceable glass electrode; calibration 1–3 points.</li> </ul> <p>Power: 220–240 V / battery options. Accessories: pH electrode (spare), buffers pH 4.0/7.0/10.0, maintenance kit. Warranty: 1–2 years.</p>
23	Water purification unit	02	<ul style="list-style-type: none"> <li>• Type: RO + deionization with UV and polishing cartridge to produce Type II water (or Milli-Q spec per lab need).</li> <li>• Resistivity/conductivity: <math>\geq 1 \text{ M}\Omega\text{-cm}</math> (or specified purity); TOC <math>&lt; 30 \text{ ppb}</math> (specify).</li> <li>• Flow rate: e.g., 3–10 L/hr (vendor to state).</li> </ul> <p>Accessories: Storage tank, dispensing tap, spare cartridges. Warranty: 1–3 years; installation &amp; commissioning included.</p>
24	Microcentrifuge	01	<ul style="list-style-type: none"> <li>• Max speed: <math>\geq 14,000</math>–16,000 rpm; RCF up to <math>\sim 20,000 \times g</math>.</li> <li>• Capacity: <math>24 \times 1.5</math>/2 mL rotor typical.</li> <li>• Cooling: optional for refrigerated variant.</li> <li>• Safety: imbalance detection, lid lock.</li> </ul> <p>Power: 220–240 V. Accessories: Rotors, adapters, spare fuses. Warranty: 2 years.</p>
25	Micro Chemicals	01	<ul style="list-style-type: none"> <li>• Readability: 0.01 g (10 mg); capacity e.g., 120 g–220</li> </ul>

	Analytical Balance (0.01g)		<ul style="list-style-type: none"> <li>g (vendor to state).</li> <li>Linearity &amp; repeatability as per manufacturer; draft shield, calibration weights.</li> <li>Internal calibration: auto-calibration preferred.</li> </ul> <p>Accessories: Calibration weights, draft shield, user manual. Warranty: 1–2 years.</p>
26	Binocular compound microscope	05	<ul style="list-style-type: none"> <li>Binocular head (30°) with interpupillary adjustment. <ul style="list-style-type: none"> <li>Objectives: 4×, 10×, 40× (S) and 100× oil immersion.</li> <li>Eyepieces: 10× widefield.</li> </ul> </li> <li>Illumination: LED with brightness control; condenser N.A. 1.25.</li> </ul> <p>Accessories: Dust cover, immersion oil, spare bulbs. Warranty: 2 years.</p>
27	Compound microscope	03	<ul style="list-style-type: none"> <li>Similar to binocular but may be monocular or basic binocular. Objectives set 4×–100×, LED illumination.</li> </ul> <p>Warranty: 2 years.</p>
28	Milli Q Ultrapure Water Purification System	01	<ul style="list-style-type: none"> <li>System: Elix (pre-purification) + Q200 polishing module to produce Type I ultrapure water.</li> <li>Resistivity: 18.2 MΩ·cm at 25°C; TOC &lt; 5 ppb (depending on configuration). <ul style="list-style-type: none"> <li>Flow rate: specify (e.g., 2 L/min recirculating).</li> </ul> </li> </ul> <p>Accessories: Point-of-use dispense, cartridges, installation kit.</p> <p>Warranty: 3–5 years; consumable kits included for initial period.</p> <p>Training: On-site operating &amp; maintenance training.</p>
29	High-Performance Liquid Chromatography (HPLC)	01	<ul style="list-style-type: none"> <li>Pump: Quaternary/Isocratic high-pressure pump, flow range 0.001–10 mL/min, pulsation &lt; 0.01% at 1 mL/min.</li> <li>Detector: UV-Vis PDA or single-wavelength (vendor to state), wavelength range 190–700 nm.</li> <li>Autosampler: 50+ vial capacity, 1–100 μL injection volume range, cooled sample tray optional.</li> <li>Column oven: Ambient–80°C with ±0.1°C stability.</li> <li>Pressure limit: &gt; 400 bar (specify).</li> <li>Software: Chromatography data system (CDS) compliant with 21 CFR Part 11 (if required).</li> </ul> <p>Power: 230 ±10% V, 50 Hz.</p> <p>Accessories: Columns, solvents kit, spare seals, degasser, printer, PC with software.</p> <p>Warranty: 3–5 years; preventive maintenance visits.</p> <p>Consumables: Initial columns, filters, solvents guidance.</p>
30	CHN Analyser	01	<ul style="list-style-type: none"> <li>Modes: CHN &amp; optional S/O modes; frontal chromatography separation; autosampler (≥50 positions). <ul style="list-style-type: none"> <li>Detector: TCD (thermal conductivity detector) or as specified.</li> </ul> </li> <li>Range &amp; precision: C,H,N,S,O ranges as per</li> </ul>

			<p>your CHNSO spec (0.01–100% with <math>\pm 0.3\%</math> accuracy).</p> <ul style="list-style-type: none"> <li>• Furnace: Combustion <math>&gt;1000^{\circ}\text{C}</math>; reduction furnace <math>&gt;900^{\circ}\text{C}</math>.</li> <li>• Software: EAS data management for elemental ratios &amp; empirical formula.</li> </ul> <p>Accessories: Standards for calibration, gas panel lines, microbalance (0.001 mg) inclusive.</p> <p>Warranty: 2–5 years; consumable kit for 1000 runs included.</p> <p>Training: On-site operation &amp; maintenance.</p>
31	Minor Steriscope with 4X Binocular Prallex Bar	04	<ul style="list-style-type: none"> <li>• Stereo microscope (stereoscopic observation) with 4<math>\times</math> binocular parallax bar; zoom range (e.g., 0.7<math>\times</math>–4.5<math>\times</math>) or fixed magnification per model.</li> <li>• Illumination: LED ring or transmitted light.</li> <li>• Stage: Focal adjustments and parallax bar for stereo depth perception.</li> </ul> <p>Accessories: Dust cover, spare bulb/LED.</p> <p>Warranty: 2 years.</p>
32	Digital Vernier Chronoscope	01	<ul style="list-style-type: none"> <li>• Digital timing device for events with high accuracy; resolution and timing range to be specified by vendor (e.g., <math>\pm 0.01</math> s).</li> <li>• Display: Digital LED/LCD; start/stop triggers.</li> </ul> <p>Power: battery and/or 220–240 V adapter.</p> <p>Accessories: Leads, clamps, carrying case.</p> <p>Warranty: 1–2 years.</p>
33	Garmin E Trex HC Bundle GPS with Accessories or Equivalent	01	
34	Garmin E Trex 30X Handled GPS (Multi-Coloured) or Equivalent	04	

#### Standard clauses to append (apply to all instruments)

1. **Power compatibility:** Instruments and subunits operate on 230  $\pm 10\%$  V, 50 Hz (unless specified otherwise). Vendor to supply stabilizer/UPS if instrument requires clean power.
2. **Indian representation:** Supplier must have Indian agent/office and provide after-sales service via India-based trained engineers. Details of local office, spare parts availability, and contact to be provided.
3. **Warranty:** Minimum 3–5 years standard warranty for major instruments (FTIR/GC-MS/CHN/HPLC/Freezer/etc.) and 1–3 years for small instruments; specify years per item in financial bid. Warranty must include replacement of critical parts, labour, and minimum two preventive maintenance visits per year (for major instruments). UPS should be covered under warranty as specified.
4. **Installation & commissioning:** Included in supplier scope. Vendor must

perform site inspection and provide pre-installation requirements (floor load, vibration isolation table, ventilation, gas lines, exhaust, power points) prior to delivery.

5. Performance demonstration: On installation, instrument must demonstrate sensitivity/accuracy using standard samples (vendor to provide standards where required) and hand over calibration certificates. For GC-MS, HPLC, CHN, RT-PCR — application team must demonstrate measurement in one or more sample matrices as listed.

6. Training: On-site training at time of installation + 1-2 follow-up sessions within 3-6 months (vendor bears training expenses). Provide training materials and operation/maintenance manuals in English.

7. Spare parts & consumables: Vendor to quote spares & consumables list with lead times. Initial consumable pack (starter kit) included for critical systems (GC-MS columns, filaments, solvents, CHN standards, HPLC columns, RT-PCR consumables etc.).

8. Documentation & certifications: Manufacturer's technical manual, calibration certificates, CE/ISO/other certifications, Trade Mark registration proof under Trade Mark Act 1999 (India), and at least 10 PO copies from reputed govt. institutes for major systems where requested (RT-PCR/GC-MS/HPLC etc.).

9. Delivery & training schedule: Delivery within X weeks from PO (vendor to propose). Installation and training within Y weeks (vendor to state). (You may set X & Y in tender.)

#### Form I: Particulars of the Bidders

Name and full address of the organization	
Details of Registered Office	
Address	
Telephone	
No(s)Fax	
No(s)	
E-mail	
address( <i>Official</i> ):	
Organization	
website: Year of	
Incorporation:	
Turn Over of the Organization (in crore)	
2021-22:	
2022-23:	
2023-24:	
Income Tax Registration number (PAN)	
Goods and Services Tax(GSTN):	
Type of organization (Company/LLP)	
Name and addresses and designation of the persons who will represent the Bidder while dealing with the Patna Women's College	

(Autonomous) (Attach letter of authority)	
Has the organization blacklisted by any state or central government entity or any of its undertakings	
Business Results (last 3 years) 2021-22 2022-23 2023-24	Annual Turnover (Rs. in Crores)
(Authorized Signatory) Name: _____ Designation & Authority: _____ Place: _____ Date: _____ Stamp: _____	

#### **Form II: Compliance Sheet for Pre-Qualification Criteria**

<b>Sr. No.</b>	<b>Criteria</b>	<b>Specific Requirement</b>	<b>Proof of Document Attached in Annexure by Company (Please attach annexure for each criterion)</b>
1	Registration Certificate	Bidder should be a Company/ firm registered under the Indian Companies Act (or) a firm registered under the Limited Liability Partnership Act, 2008 (or) a firm registered under the Partnership Act, 1932 for the last 3 years.	

2	Sales Turnover in Lab Equipment Sales & Maintenance services	Average Annual turnover of the applicant firms/registered/ authorized dealers during each of the last three financial years (FY 2021-22, 2022-23, 2023-24), should be a minimum of Rs. 2 Crore.	
3	Certificates	<p>Apart from company / firm registration, Participant must have registered under the following:</p> <ul style="list-style-type: none"> <li>• Valid GST Registration Certificate.</li> <li>• Income Tax Return with last three (FY 2021-22, 2022-23, 2023-24)</li> </ul>	
4	Letter of authorization from OEM	The bidder should be an OM or their authorized dealer/representative. In case of authorized/ dealer representative, a letter of authorization/dealership clearly stating the component/equipment for which the authorized representative is representing on behalf of the original manufacturer (OM) must be furnished.	
5	Technical Capability	<p>Bidder must have successfully undertaken the work with</p> <ul style="list-style-type: none"> <li>• Experience of working with at least 3 Government agency/ Educational Department/Patna Women's College (Autonomous)</li> <li>• At least 1 supply orders to the Education Institution recognized by NAAC with Grade B++ and higher, funded by State Government/ Central Government of India above Rs. 10 Lakhs</li> </ul> <p>Ongoing projects will be considered.</p>	
6	ISO Certificate	<ol style="list-style-type: none"> <li>1. ISO 9001:2000/2008/2015</li> <li>2. ISO 13485</li> <li>3. IEC 60601-1-2</li> <li>4. CE (2)</li> <li>5. FDA Approval</li> <li>6. NSIC Certificate</li> <li>7. Udyam Aadhar</li> <li>8. Insolvency certificate from bank on bank's letterhead</li> <li>9. Net worth certificate</li> </ol>	

7	Local Service Centers	The bidder should have technical manpower to provide service for support for supply of the Equipment this contract.	
8	Participant should not be an entity which has been black-listed by central/state Government	A self-certified letter by the authorized signatory of the bidder that the bidder has not been blacklisted by any Central / State Government (Central/State Government and Public Sector) or under a declaration of ineligibility for corrupt or fraudulent practices as on bid submission date.	

**Form III - PROPOSAL COVERING LETTER**  
**[On the Letter head of the Bidder]**

Date:

Dear Sir/Madam,

Having examined the Bid Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply in conformity with the said Bid documents in accordance with the schedule of prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods within the delivery period as specified in the Bid document. We will also submit the Performance Guarantee for an amount equal to 5% of the contract value.

We agreed to abide by all Terms and conditions of this Bid for a period of 180 days after the date fixed for Financial Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Bid, together with your written

acceptance thereof and your notification of award, shall constitute a binding contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988". If we are found in Bid pooling which is against law and involves fraudulent or and corrupt practices, my / our firm may be blacklisted.

Further we also certify that our organization is not blacklisted by any Govt. Department as on date.

Dated \_\_\_\_\_

(Signature)

SEAL

**Form IV: Non submission of EMD Declaration**

**(This form should be submitted by those bidders who are claiming waiving off of EMD)**

To

Name of tender issuing  
authority

Dear Sir,

**Subject: Request for Proposal (RFP) for Agency for Laboratory Equipment Supply, Installation, Commissioning and Services for its maintenance to Patna Women's College (Autonomous)].**

We \_\_\_\_\_ (bidder name), hereby undertake that we are liable to be suspended from participation in any future tenders of the Patna Women's College (Autonomous)] for 3 years from the date of submission of Bid in case of any of the following:

1. If the bid submitted by us is withdrawn/modified during the period of bid validity.
2. If any statement or any form enclosed by us as part of this Bid turns out to be false / incorrect at any time during the period of prior to signing of Contract.
3. In case of we are becoming successful bidder and if:
  - We fail to execute the Contract within the stipulated time.
  - We fail to furnish Performance Bank Guarantee within the timelines stipulated in this RFP document.

Yours faithfully,

Date:

For \_\_\_\_\_

Signature \_\_\_\_\_

Name \_\_\_\_\_

**Authorized Signatories  
(Name & Designation, seal of the firm)**

## **Form V - EMD BANK GUARANTEE FORMAT**

(To be stamped in accordance with Stamp Act)

Ref: Bank Guarantee No.:

Date:

WHEREAS M/s. \_\_\_\_\_ (Name & Address of the Firm) having their registered office at \_\_\_\_\_ (Address of the firms Registered office) (Hereinafter called the 'bidder') wish to participate in the tender No. \_\_\_\_\_ for \_\_\_\_\_

Patna Women's College (Autonomous) and

WHEREAS a Bank Guarantee for (Hereinafter called the "Beneficiary") a sum of Rs. 9,50,000, (Rupees Nine Lac Fifty Thousand) valid till \_\_\_\_\_ (Mention here date of validity of this Guarantee which from the date of the submission of Tender's offer) which is required to be submitted by the bidder along with the tender.

We, \_\_\_\_\_ (Name of the Bank and address of the Branch giving the Bank Guarantee) having our registered office at \_\_\_\_\_ (address of Bank's Registered office) hereby give this Bank Guarantee No. \_\_\_\_\_ dated \_\_\_\_\_

and hereby agree unequivocally and unconditionally to pay immediately on demand in writing from the Patna Women's College (Autonomous) or any officer authorized by it in this behalf any amount not exceeding Rs. 9,50,000, (Rupees Nine Lac Fifty Thousand) to the said Patna Women's College (Autonomous) on behalf of the bidder.

We \_\_\_\_\_ (Name of the Bank) also agree that :

- 1 Withdrawal of the tender or part thereof by the bidder within its validity, or
- 2 Non submission of Performance Security Deposit by the bidder, or
- 3 Withdraws his participation from the bid during the period of validity of bid document, and
- 4 Fails or refuses to participate in the subsequent Tender process after having been shortlisted.

Would constitute a default on the part of the bidder and that this Bank Guarantee is liable to be invoked and encashed within its validity by the Beneficiary in case of any occurrence of a default on the part of the bidder and that the encashed amount is liable to be forfeited by the Beneficiary. This agreement shall be valid and binding on this Bank upto and inclusive of \_\_\_\_\_ (mention here the date of validity of Guarantee) and shall not be terminable by notice or by Guarantor change in the constitution of the Bank or the firm of bidder or by any reason whatsoever and our liability hereunder shall not be impaired or discharged by any extension of time or variations or alterations made, given, conceded with or without our knowledge or consent by or between the bidder and the Patna Women's College (Autonomous). "Notwithstanding anything contrary contained in any law for the time being in force or banking practice, this Guarantee shall not be assignable, transferable by the beneficiary (i.e. Patna Women's College (Autonomous)). Notice or invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the Bank. Any invocation of the Guarantee can be made only by the beneficiary directly.

NOTWITHSTANDING anything contained hereinbefore,

1. our liability under this guarantee is restricted to Rs. 9,50,000, (Rupees Nine Lac Fifty Thousand).
2. Our Guarantee shall remain in force till \_\_\_\_\_ (Date of validity of the Guarantee) and a claim period of one month thereafter
3. Unless demands or claims under this Bank Guarantee are made to us in writing on or before \_\_\_\_\_ (Date of validity of the Guarantee), all rights of Beneficiary under this Bank Guarantee shall be forfeited and we shall be released and discharged from all liabilities there under:

Place:

Date:-

Please mention here Complete Postal Address of the Bank with Branch Code, Telephone and Fax Nos. **SIGNATURE OF THE BANK'S AUTHORISED SIGNATORY WITH OFFICIAL ROUND SEAL NAME OF DESIGNATED BANKS:**

**Note1 :** The Bank Guarantee (B.G) Shall be from the Nationalize Banks or any other Banks, as Notified by the Finance Department, from time to time.

**Note2:** The B.G shall be signed by two bank officer Jointly if the amount of B.G is more than Rs 50,000/- and B.G must have proper B.G number as per R.B.I guidelines.

Seal:

Date:

**Form VI - Undertaking of Authenticity for Lab Equipment**

**To**

Patna Women's College (Autonomous) name and address

**Date:**

**Sub: Request for Proposal (RFP) for Supply, Installation and Commissioning of Lab and ancillary equipments, vide our quotation number \_\_\_\_\_ dated \_\_\_\_\_**

Dear Sir,

With reference to the Lab Equipment being supplied / quoted to you vide our invoice no. / quotation no. / order no. cited above.

We hereby undertake that all the components/parts/assembly/software used in the Lab Equipment shall be original new components / parts / assembly / software only, from respective OEMs of the products and that no refurbished / duplicate / secondhand components / Parts / Assembly / Software is being used or shall be used.

We also undertake that in respect of licensed system if asked for by you in the purchase order, the same shall be supplied along with the authorized license certificate and also that it shall be sourced from the authorized source.

Should you require, we hereby undertake to produce the certificate from our OEM supplier in support of above undertaking at the time of delivery / installation. It will be our responsibility to produce such letters from our OEM Supplier's at the time of delivery or within a reasonable time.

In case of default and we are unable to comply with above at the time of delivery or during installation for Lab Equipment already billed, we agree to take back the Lab Equipment without demur, if already supplied and return the money if any paid to us by you in this regard.

We also take full responsibility of both Parts & Service SLA as per the content even if there is any defect by our authorized Service Centre / Reseller / SI etc.

Authorized Signatory Name:

Designation:

**Form VII: - SELF-DECLARATION ABOUT NON-BLACK-LISTING**

**SELF-DECLARATION ABOUT NON-BLACK-LISTING**  
(On the Letterhead of the Bidder and to be submitted/ uploaded online)

To  
Patna Women's College (Autonomous) name and address

Dear Sir,

**Subject: Request for Proposal (RFP) for Supply, Installation and Commission of Lab and ancillary Equipment.**

I, M/s....., (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter(s) / director(s) are not blacklisted/barred/convicted by any court of law for any criminal or civil offences/declared ineligible by any Patna Women's College (Autonomous) or any other entity of GoB or anyentity of state government or central government, or any local self-government body or public undertaking in Indiafor participating in future bids for unsatisfactory performance, corrupt, fraudulent or any other unethical business practices or for any other reasons, as on date of submission (upload) of online bidding document.

And that we are hereby, declaring all ongoing litigations where our promoter(s)/director(s) are involved in with any government agency/state/central department/PSU, and as mentioned below:

- 1.
- 2.
- 3.

We further confirm that we are aware that, our application for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the contract period and the amounts paid till date shall stand forfeited without further intimation.

Dated this..... Day of....., 2025

Name of the Bidder/agency.....

Signature of the Authorized Person:.....

Name of the Authorized Person:.....

Designation of the Authorized Person:.....

Yours faithfully,  
(Name & signature with stamp of the bidder)

**Form IX - PROFORMA FOR BANK GUARANTEE FOR PERFORMANCE SECURITY**

(To be stamped in accordance with Stamp Act)

Ref: Bank Guarantee No.:

Date:

WHEREAS.....(Name of Bidder) hereinafter called "the Bidder", has been identified and selected to supply, install and commissioning of lab and ancillary equipments, and has undertaken, in pursuance of work order number \_\_\_\_\_, dated\_\_\_\_ (hereinafter referred to as "the Contract") to supply, install and commissioning of lab and ancillary equipments in University.

AND WHEREAS it has been stipulated in the said Contract that the bidder shall furnish a Bank Guarantee ("the Guarantee") from a Scheduled Bank for the project/ performance of the supply, install and commissioning of lab and ancillary equipments as per the contract. WHEREAS we ("the Bank", which expression shall be deemed to include its successors and permitted assigns) have agreed to give the SHS, Bihar the Guarantee:

THEREFORE, the Bank hereby agrees and affirms as follows:

1. The Bank hereby irrevocably and unconditionally guarantees the payment of ..... to the University under the terms of their contract dated on account of full or partial non- performance / non- implementation and/ or delayed and/ or defective performance / implementation. Provided, however, that the maximum liability of the Bank towards University, under this Guarantee shall not, under any circumstances, exceed in aggregate.
2. In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from University stating full or partial non-implementation and/ or delayed and or defective implementation, which shall not be called in question, in that behalf and without delay/demuror set off, pay to University any and all sums demanded by University under the said demand notice, subject to the maximum limits specified in **Clause 1** above. A notice from University, to the Bank shall be sent by Registered Post (Acknowledgement Due) /Email at the following address:  
Attention \_\_\_\_\_ Mr. \_\_\_\_\_  
(Mention the official address of the bidder) and email ID \_\_\_\_\_.
3. This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of **102 months** from the date of its execution.
4. The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:
  - a. any change or amendment to the terms and conditions of the Contract or the execution of any further contracts/Agreements.
  - b. any breach or non-compliance by the bidder with any of the terms and conditions of any contracts/credit arrangement, present or future, between bidder and the Bank.
5. The Bank also agrees that University at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without

proceeding against agency and notwithstanding any security or other guarantee that University may have in relation to the bidder's liabilities.

6. The Bank shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of University or any other indulgence shown by University or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the Bank.
7. This guarantee shall be governed by the laws of India and only the courts of Patna, shall have exclusive jurisdiction in the adjudication of any dispute which may arise here under.

Dated this ..... Day of ..... 2025

Witness

(Signature) (Signature)

(Name) (Name)

Bank Rubber Stamp(Official Address)

Designation with Bank

## Form I: Financial Proposal

As per the Financial Forms provided with Bid document.

- 1 The bidder/agency shall be required to quote for all the items mentioned in Annexure - A
- 2 Format of financial quote is shown in the table below:

SI No	Equipments	Cost of all equipments (A)	Cost of Annual Maintenance Services for 5 years for required items only (B)	Total Price quote in figures (A+B)	Total Price in figures
1	All the equipments as mentioned in this RFP of lab equipment with required quantity				

Note: -

- (a) No other allowances like TA/ DA etc. will be paid by Patna Women's College (Autonomous).
- (b) It shall include all costs associated with the assignment including all freight, loading and unloading charges, transportation, labor charges, insurance etc. including training by the selected agencies on required items as may be requested by the university. The Tendering Authority will not bear any cost other than the lump-sum total cost quoted in the financial proposal.
- (c) The financial bid will have to be submitted as per standard on-line format (E-proc2) only.
- (d) The decision of the Patna Women's College (Autonomous) will be final & will be binding on all firms.
- (e) \*During Evaluation of Financial proposals, the quoted Total Cost of the Equipment **excluding GST** shall be considered.
- (f) The work order will be awarded based on the L1 basis explored by the Patna Women's College (Autonomous).

Yours faithfully,

(Signature, name and designation of the authorized signatory)

*Note: The Financial Proposal is to be submitted strictly as per forms given in the RFP*